



SEAHO State Caucus Meeting

Thursday, February 25, 2016

Impromptu Secretary for the Day: Hannah Piechowski, Past-President

- I. Welcome
 - a. Called to Order at 5:05pm
- II. Roll Call
 - a. Bellarmine University
 - b. Eastern Kentucky University
 - c. Lindsey Wilson College
 - d. Morehead State University
 - e. Murray State University
 - f. Northern Kentucky University
 - g. St. Catharine College
 - h. Transylvania University
 - i. University of Kentucky
 - j. University of Louisville
 - k. Western Kentucky University
- III. Approval of Minutes-Fall 2015 at KAHO Conference
 - a. Motion to amend the minutes by David Baskett from Western Kentucky University - Please change the name of one of the Service Awards to have their last name spelled correctly. (Inman - Service Award)
 - b. Motion to Approve the Minutes by the University of Kentucky
 - c. Seconded by Morehead State
- IV. Officer Reports
 - a. Graduate School Representative - Dee Hawks, Western Kentucky - Report given by Chris Owens
 - i. Increase participation in the case study competition for the 16 conference
 - ii. Include a prize reward
 - iii. Promote Pro/Am program throughout the year
 - b. Small School Representative - Jessalynn Cornett, Georgetown College - Report given by Chris Owens
 - i. April 8, 2016 at 2:00pm- Small School Conference Call

- ii. Survey interest in coming to conferences and challenges of coming to the conference.
 - iii. Encourage small schools to host conferences like KAHO
- c. State Representative - Erin Edwards, Morehead State
 - i. SEAHO Service Awards: 40 people were registered to come to SEAHO. Highest involvement from the state of Kentucky.
 - 1. Morehead State University - Jeremiah Gallegos
 - 2. EKU - Myanta Carrera (sp?)
 - 3. Transylvania University - Ashley Gutshall
 - 4. Lindsey Wilson College - Jennifer Overstreet
 - 5. St. Catharine College - Laura Justice
 - 6. Spalding University - Rachel Hemple
 - 7. University of Louisville - Alli Mattingly
 - ii. Communication - passing out information to sign up for the SEAHO digital list serves. This serves the KAHO membership for information distribution.
 - iii. Blogging
 - 1. Moving towards blog in place of Kronicle PDF documents
 - 2. Send blog posts to kystaterep@seaho.org
 - 3. Will be hosted on website- kentuckyhousingofficers.org
 - 4. Please blog about your SEAHO experience
 - iv.
 - v. SEAHO 2016/2017 Update - February 28-March 3 SEAHO 2017 Chattanooga TN
 - 1. We would like to see more program proposals submitted from Kentucky!
 - vi. SEAHO Report - Submit institution updates on seaho.org by March 29th for next edition. Please include changes in staff positions.
 - vii. Social Media Presence
 - 1. Follow us on Twitter @OfficialKAHO
 - 2. Like us on Facebook- Kentucky Housing Officers
 - viii. CHO Updates
 - 1. Anytime the CHO changes at an institution, be sure to report that to kystaterep@seaho.org so that it can be updated on the SEAHO website
- d. Secretary/Treasurer - Vacant - Report given by Chris Owens
 - i. Amanda Cunningham, University of Louisville, has transitioned to a different position and was unable to continue to serve in the
 - ii. Six Nominations were received to fill the position. John Haky from Morehead State University was elected to fill the position.
 - iii. Budget/Bank Balance/Tax Information - St. Catharine has not been able to pay out the fees from the conference due to w9s and how that should be handled. The Tax Structure of KAHO will also be explored in the future to determine what is appropriate moving forward.
- e. President-Elect - Vacant - Report given by Chris Owens

- i. Dr. Chris Summerlin, Morehead State University, has transitioned to a different institution outside of the state of Kentucky. The position will remain open until KAHO 2016 for elections. The Awards coordination will be assumed by the current President. This decision was made by the Governing Council as a whole.
- ii. Awards and Programming Committee - Chris has been working with WKU to encourage good and diversified programming.
- iii. Strengthen relationships with KARH - attended KARH 2016 at the University of Louisville to represent KAHO and share information about what is happening in the organization.
- iv. Develop a sense of pride with KAHO and a stronger school listing
- v.

- f. President - Chris Owens, St. Catharine College
 - i. Strengthen the Organization
 - 1. Align legislation to make the organization streamlined. Goal is to make the legislation available a month before the conference on the website so that there is full disclosure of
 - 2. Reviewed feedback from the 2012 Survey of the Membership
 - ii. CHO Drive-In Update - hosted by Leslie Maxie-Ashford at Bellarmine University on February 12th, 2016. [LINK to NOTES](#)
- g. Colonel - Dr. Alicia Golston, Western Kentucky University - Report given by Chris Owens
 - i. Increase involvement among school types
 - ii. Develop strategies to support KARH

V. Old Business

- a. KAHO 2016 Host Update - Kit Tolbert, Director of Residence Life and Housing
 - i. Effort to have a very solid keynote speaker. Dates: October 6th and 7th, 2016, full day on Thursday and half day on Friday
- b. KARH REPORT/Update - Jessica Newsome
 - i. Hosted at the University of Louisville. Theme: Welcome to the Jungle. 120 students attended plus advisors including Georgetown College and Transylvania University. The president of KAHO attended. Keynote Speaker was the new UofL Director Julie Weber. New Executive Board was voted on, including Jessalyn Cornett from Georgetown College as the new Advisor. Bellarmine University was voted on to host 2017.

VI. New Business

- a. KAHO 2017 – You could be the next host!
- b. Legislation for KAHO 2016

VII. School Reports

- a. Bellarmine University, Leslie Maxie-Ashford - Implementing StarRez (Contact Sylvia Johnson) and a university wide ERP/Data Management System. Building Centro, a central location for admissions, Career Services, Campus Ministry, etc. Phase One of fundraising is done, and now can move on to phases 2 and 3. New VPSA, and currently searching for a DOS. Will be hiring at least one Residence Life Coordinator.

- b. Eastern Kentucky University, Christna Reyes - changes in departmental structure, and now there is a Dean of Students for Housing. Several RHC positions will be open on the HR website, at TPE. Revitalization projects: knocked down a hall and doing construction to open in Fall 2017. Case Hall will also be going down.
- c. Lindsey Wilson College, Andy Mcalister - A lot of departmental changes and positional changes. Vacant positions such as an Area Coordinator will be announced soon.
- d. Morehead State University, Erin Edwards - Staffing changes as Alan Rucker is now the Interim Director for the department. Decisions still to be made about which position to begin a search for; to be announced. A new hall is currently being built, to be open Fall 2016. Rolling out with Adirondak this fall; working to have it communicate with the on campus systems.
- e. Murray State University, Dr. David Wilson - Life was good until the Governor gave his speech on the government. Utilizing StarRez and has had some staffing changes that impact the ability to hire open positions. Waiting on HR responses to determine how to recruit people at OPE regarding full-time or part-time. Derrick McReynolds being entertained for the Associate Director role; working with HR. Building a 388 person building to open Fall 2016. This is replacing an older building, so will not impact capacity on campus. Looking at the Fair Labor and ACA laws; a perfect storm of needs and administrative needs for RAs and full-time professional staff.
- f. Northern Kentucky University, Lisa Koenig - Looking to open a new facility in 2018, undetermined bed capacity. Unrolled flex housing for communities which is open to gender mixed housing. Working on a case by case basis with approval from various constituents. Promoted a Hall Director to a AD position and looking for a Hall Director to work with Living Learning Communities. Looking for Assistant Hall Directors.
- g. St. Catharine College, Chris Owens - Just finished RA selection. Bringing back online an Area Director over two different buildings. Changes: new Director of Food Service. Looking for a new Athletic Director. Has filed suit against the UD Department of Education for not releasing funding to the students after following prescribed measures for DOE resolutions.
- h. Transylvania University, Ashley Gutshall - Hannah Piechowski joined the team. Opened Dalton-Voigt Fall 2015, opening two more Spring 2017. Welcomed a new Dean of Students and Vice President of Student Affairs.
- i. University of Kentucky, Steve Stauffer - Hired 7 new Resident Directors, 6 of which in attendance at the conference. Will be hiring 2 or 3 Resident Directors and a Area Coordinator position in the future. RD positions have changed to 12 month. In the midst of RA selection, excellent numbers. Vice President of Student Affairs position is open currently. Opened 3 new halls Fall 2015, makes for 10 in the past 3 years. Another will open Fall 2016 including a Steak'n'Shake... Steve's new favorite spot. LLCs - 19 for next year. Would love to host KAHO 2017, but there will be a hole in the ground. Interested in

- j. University of Louisville, Chris Medley - New Director Julie Weber, new Assistant Director for Residence Education. Vacancies: Team Lead for Administrative Area, Facilities Administration, Facilities Operations. Opening University Pointe, built by the foundation on university land. New LLC is coming online for undecided majors.
- k. Western Kentucky University, Kit Tolbert - Traveling and hiring for Hall Director positions at OPE. Brian Kuster has been promoted to VPSA. Kit Tolbert has been named Director. A 10 year master plan is being developed, with noticeable changes beginning Fall 2017.

VIII. Discussion

- a. Leslie Maxie Ashford echoed David Wilson about ACA and Fair Labor. Hannah Piechowski and Steve Stauffer agreed.

IX. Announcements

X. Closed at 6:03. Motion Made by Western Kentucky University, Seconded by the University of Louisville.